



Hood Canal Coordinating Council

Jefferson, Kitsap & Mason Counties; Port Gamble S'Klallam & Skokomish Tribes

Hood Canal Regional PIC Program

Guidance Group Meeting

March 1, 2018, 12:30-3:30

17791 Fjord Drive NE, Suite 124
Poulsbo, WA

Meeting Objectives:

- Share information on progress and plans to meet grant requirements
- Adopt a strategy for public outreach
- Discuss future funding and other challenges

Meeting Summary

Attendees:

Haley Harguth, HCCC	Julian Sammons, Skokomish Tribe
Leslie Banigan, Kitsap Public Health District	Seth Book, Skokomish Tribe
Susan Gulick, Sound Resolution	John Bolender, Mason Conservation District
Mike Dawson, Jefferson County	Laurie Niewolny, Department of Ecology
Anna Bachman, Jefferson County	Ruth Piccone, Department of Ecology
Katie Otanez, Mason County	Clara Hard, Department of Health
Ashley Nelson, HC Salmon Enhancement Group	Trevor Swanson, Department of Health
Joy Garitone, Kitsap Conservation District	Bob Simmons, WSU Extension
Paul McCollum, Port Gamble S'Klallam Tribe	

Meeting Summary

- ❑ The summary of the November Guidance Group meeting was approved with no changes.

Workplan Update & Schedule

- ❑ Each County, the Skokomish Tribe, and the HCSEG gave an update on their work in the last quarter.
- ❑ The details are included as an appendix to this meeting summary.
- ❑ Guidance Group members were particularly impressed with all the work done by Mason County and the PowerPoint presentation prepared by Katie. Thank you, Katie!

Voucher Program

- ❑ Haley shared draft guidelines for the voucher program.
- ❑ The members discussed and agreed to guidelines, including that property owners are eligible for one voucher per septic system, and vouchers can be applied to wide range of O&M and repairs, provided that minor repairs are provided by a licensed provider. Vouchers cannot be provided to the same septic system more than once every 5 years.
- ❑ Haley will write up these changes and distribute to the Guidance Group.
- ❑ The guidelines also include the required language that must be included on each voucher.
- ❑ Members agreed that vouchers are very helpful and would like to have more, particularly in Mason County.

Training Follow-up/Quality Control

HCRPIC Guidance Group Meeting Summary

- ❑ Leslie provide a brief follow-up to training.
- ❑ She encouraged members to review and rely on the [HCRPIC OSS Inspection Rating Classifications](#) (pg. 10) in manual.
- ❑ She also stressed the difference between suspect & concern classifications: Concern is anything you think may be causing problems. Suspect is either saturated or an inconclusive dye test. The rating classification sheet provides more details.
- ❑ When you are dye testing, be sure to dye test all the toilets, the kitchen sink, and the laundry sink or washer outlet. You can buy funnels to run down the washer outlet. Be sure to dye test everything because it may be the last time you are allowed on the property.
- ❑ Mason County found the training provided by Kitsap County to be very helpful.

Public Outreach Strategy

- ❑ The Guidance Group discussed the best use of the \$20,000 allocated for public outreach.
- ❑ There are time constraints with this funding; there is less than a year for implementation.
- ❑ The Guidance Group reviewed a list of options. The [Public Outreach Discussion Guide](#) includes the list of options considered. New options added to the list included working with realtors, identifying small parcels with agricultural activities, and school programs.
- ❑ The Guidance Group narrowed down the preferences to these:
 - Outreach to decision-makers and community organizations
 - Increased funding for vouchers, particularly in Mason County
 - A survey of small parcels with agricultural activity in Jefferson County
- ❑ Next steps:
 - The coordinators will evaluate what the options would cost, and how much could get done within the budget and schedule.
 - Coordinators will follow-up with a recommendation via e-mail. We may need to schedule conference call before next Guidance Group to finalize.

Sustainable Funding Strategy

- ❑ The Guidance Group discussed the need for additional work on a long-term sustainable funding strategy.
- ❑ Haley presented the idea of holding a “HCRPIC Strategic Planning/Sustainable Funding Retreat” to get decision-makers together and share ideas about the longevity of this program and long-term funding. A framework for that retreat could include:
 - Participants:
 - County public health/environmental health department directors
 - Key county staff
 - County commissioners
 - Structure:
 - A 3-hour meeting in a central location
 - Early summer timeframe
 - Facilitated by neutral party
 - Activities:
 - Brainstorm ideas about sustainable funding opportunities
 - Share lessons learned from experience with different funding mechanisms
 - Develop ideas for a regional funding strategy, or individual county departments’ funding strategies tailored for their area
 - Outcomes:
 - Gain consensus and buy-in on long-term vision for HCRPIC Program
 - Actionable steps identified for sustainable funding plan
- ❑ Guidance Group members strongly support this idea. It would be best to do this as soon as possible—preferably before the end of June. However, it may be challenging to get this prepared that quickly.
- ❑ A sub-group was formed (Leslie, Katie, Mike, and Seth) to discuss next steps and report back to the

Guidance Group.

- ❑ The coordinators will convene the sub-group and work on the details. This effort will dove-tail with the public outreach strategy for decision-makers and community groups.

Data Reporting & Progress Reports

- ❑ Haley reviewed instructions for preparing cumulative data reports. These should be submitted quarterly, 1 week before each Guidance Group meeting.
- ❑ Please follow-up with Haley if you have questions or problems filling out the reports; the pivot table should make it easy, but you may need help the first time you do it.

NTA Proposal

- ❑ Haley reviewed LIO committee feedback and next steps
- ❑ Haley will share the revised proposal with group to review before the final submittal on 3/30

Next Meeting

- ❑ The next Guidance Group meeting will be on May 31, from 12:30-3:30 p.m.
- ❑ Agenda topics include
 - Training Update
 - Public Outreach Update
 - Sustainable Funding Retreat Update
- ❑ If you have additional requests for agenda items, please let Haley or Susan know.

Appendix: Workplan Update Details

KPHD

- Pulling records on closed parcels to prepare for survey, dye tests, remove from hotspot list
- No parcel surveys yet
- Preliminary research found that many OSS not maintained in past 5 years

Mason County

- HOOD CANAL 4 – MIKE’S BEACH RESORT
 - o undersized OSS, resort owner may be unwilling, low priority
- HOOD CANAL 5 – LILLIWAUP
 - o alleged greywater discharge
 - o will be meeting with landowner soon, they have worked well with county in past
 - o hope to close hotspot soon
- HOOD CANAL 6 – SUMMERTIDE RESORT
 - o has been on list for a long time, will be a drawn out case with resort owner
 - o suspected undersized OSS
 - o location of OSS unknown, needs as-built, satisfactory O&M and up to code to close hotspot
 - o Have been talking with DOH
 - o Boat usage not enough for automatic conditional closure
- HOOD CANAL 6 – HOODSPORT PROHIBITED AREA
 - o researching parcel records, tracking lots of components to develop strategy around areas of known concern
 - o sent out 150 letters to homeowners overdue on maintenance; heard back from many
 - o shoreline home connected to distillery, store owner supposed to maintain OSS, septic providers do not think it is connected, working to get O&M done to investigate
 - o Hoodsport Diner (& coffer/ice cream) - enough evidence for to classify as failure; owner had approved design for new system, does not want to install because of cost, have been going around with them for 1 year; seem open to dye test (but may not be useful); O&M will send notice of order
 - o Sunrise hotel - 4 components of system, failing, sent information letter last month; will see if they get in contact, will send notice of order
- HOOD CANAL 6 – HOODSPORT SAMPLE SITES
 - o No new hotspots confirmed
 - o some high hits
- HOOD 6 – HOODSPORT OSS
 - o mapped & tracking OSS in area
- HOOD CANAL 6 – SOUTH HOODSPORT HOTSPOTS
 - o two sites (DOH 44 & 43) - dry season dye test passed; wet season dye test will be conducted on 3/8
 - o Have not heard from others
 - o 39 - Notice of order sent; will be posted for non-occupancy this month; will re-evaluate
- HOOD CANAL 6 – NORTH HOODSPORT HOTSPOTS
 - o no hotspots found this year at these sites
 - o Not all up to O&M
- HOOD CANAL 6 – BIG BEND CONDITIONALLY APPROVED AREA
 - o Outside of designated hotspots,
 - o Shellfish protection district work in area, looking to prevent future failures
 - o Blue heron LOSS - no recent problems, very old system, long transport lines, drainfield lease is up in a few years, will not be renewed, only required to send avg flows data; working with DOH to reduce risk of failure, thinking about updating permit to require quarterly O&M; Jean will

- recommend upgrade to conditional areas in next sanitary survey
- BIG BEND SAMPLE SITES
 - Shoreline survey done in dry season, doing wet season now, including creek
- HOOD CANAL 6 – BIG BEND HOTSPOTS
 - old known hotspots, closed parcels
 - I-42 - dye testing one system now; shoreline homeowner finally working with county, want to dye test; don't know where all components of system are located, undersized
 - I-55 - unsatisfactory maintenance; trying to get homeowner to do work; separate OSS is leaking (found through O&M)
- ANNAS BAY
 - digging through records, finding boundaries, will be shellfish protection district
- ANNAS BAY SHELLFISH PROTECTION DISTRICT BOUNDARY
 - Current boundary and ID'd OSS
- HOOD CANAL 7 – SOUTH SHORE PARCEL CLOSURE
 - failure; posted for non-occupancy, legal battle with neighbors; onsite dept on it
- HOOD CANAL 7 – NORTH SHORE PARCEL CLOSURES
 - middle parcel is problem
 - failure found (1-2 years ago), did not post house at the time, worried about vandalism
 - took samples, all clean
 - haven't reached owner
 - evidence of use
- HOOD CANAL 8 – R-036A
 - Found in Phase 2; samples since have been clean
 - homeowner on shoreline hasn't responded
 - uphill properties haven't been contacted; very steep with lots of water coming down
- HOOD CANAL 9 – T-089
 - haven't contacted yet
 - clean samples
- HOOD CANAL 9 – T-113 & T-114
 - bulkhead drains
 - sampled one, clean
 - other not yet sampled
 - house was up for sale at end of Phase 2; sold since, no evidence of O&M; contacted homeowner, sent in report of maintenance, have short-platted property since; need to get in touch in owners to figure out ownership and service history
- HOOD CANAL 9 – T-124, T-126 & T-127
 - all one bulkhead
 - dye tested last week
 - other homes investigated in Ph. 2
 - no O&M in long time; tanks, pumps overgrown, tank is sitting in water
- HOOD CANAL 9 – U-075
 - seasonal family owned parcel
 - one sample was clean
 - sampled during seepage pit study
 - big houses built in brown patch since Ph. 2
 - need to sample now that building is complete
 - WDFW did some ditching
 - Community OSS serves most houses in drainage - should be a LOSS, need to investigate, neighbor rivalry

- Duckabush closure response plan being finalized soon, got lots of comments
 - Focus of clean water district right now
 - Finishing shoreline now, no high hits
 - Monthly freshwater sampling, all clean
 - Sanitary surveys: will be conducted in summer, lots of vacation homes
 - Working through 60 complaint forms from previous survey (Central HC)
- EPA working on seal MST, could be applied in area. Working with EPA on MST in salmon/snow creek
- Coordinating with PGST MST work, analysis of new samples
- Dose
 - Winter shoreline sampling complete; some high hits no confirmed hotspots
 - Monthly sampling of streams
 - Talking with state parks to connect Geoduck Restaurant connected to sewage treatment plant; state needs more flow
- Pleasant Harbor
 - 2/3 of shoreline sampling complete, in marina and southside of Blackpoint, no high hits
 - Haven't attempted inside rocky section
 - Might have campers in area
- Fulton Creek, not yet sampled except streams
 - One septic repair final'ed
- Jackson Cover 4 –
 - FC down
 - Leaking tank in process of correction
- Quilcene
 - Donovan Creek tributary – bracketed sampling found cattle
 - New hotspots need to be added to workplan
- Dabob Bay
 - Tarboo 36 – FC 339 in Dec; site visit in Jan but would allow access to drainfield; very old OSS; animals in creek; referred to CD
 - New hotspots need to be added to workplan
- Littlegoose/Irondale – FC 129; better
- Oak Bay – new centennial grant project later this year
- Paradise Bay – covered by new centennial grant, a few months out (waiting on contract)

HCSEG – Freshwater monitoring

- Volunteers scheduled
- No high counts yet, through 3 sampling events

Workplan Actions Anticipated in the Next Quarter

- KPHD: Vinland Creek, Lofall, Kinman, then respond to complaints & reports
- Mason: Hoodspout hotspots, Big Bend conditionally approved area and parcel closures, then other hotspots; working on big picture plan for Annas Bay, focusing on lowland valley OSSs
- Jefferson:
 - Quilcene/Dabob 9 months left in project, monitoring done, hotspot follow-up sampling, mostly investigation phase.
 - Dose: Finishing up shoreline sampling over next month; focusing on addressing open complaint cases (most in Duck area); door-to-door surveys in spring/summer
 - Float lower Dungeness & Duckabush w/WDFW in June/July looking for illicit discharges