

Hood Canal Coordinating Council

JEFFERSON, KITSAP & MASON COUNTIES;
PORT GAMBLE S'KLALLAM & SKOKOMISH TRIBES



Regular Meeting of the Board of Directors – Meeting Summary

11 August 2015; 1:00 PM to 3:00 PM

Location: Oxford Suites, 9550 NW Silverdale Way, Silverdale, WA

MEMBERS AND HCCC STAFF ATTENDEES

Board Members

David Herrera, Skokomish Tribe
Jeromy Sullivan, Port Gamble S'Klallam Tribe
Patty Charnas for Rob Gelder, Kitsap County
Randy Neatherlin, Mason County
Phil Johnson, Jefferson County

Citizen's Committee Members (additional)

Becky Mars	Monica Harle
Cheryl Baumann	Richard Wojt
Chris Jones	Ron Figlar-Barnes
Julianna Sullivan	Thom Johnson
Lee Swoboda	

HCCC Staff

Alicia Olivas, Lead Entity Program Coordinator
Patty Michak, Mitigation Program Manager
Robin Lawlis, Administrative Program Manager
Scott Brewer, Executive Director

Exofficio Members

Teri King, Partnership Ecosystem Coordination Board for Hood Canal

Call to Order, Introductions, Approval of Meeting Agenda

Randy Neatherlin, HCCC Chair, called the meeting to order. A motion was made and seconded to approve the draft meeting agenda.

Public Comment

The Chair opened the meeting for public comments. Ken VanBuskirk is concerned about the knotweed control strategy for HCCC and a lack of coordination with the entities doing the work. This treatment affects beavers and the preservation of historic trees and he'd like the HCCC to consider implications and review the current strategies.

Consent Items

All matters listed under Consent Items have been distributed to each member of the Board for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Items and placed as an additional topic by request.

1. Draft Board Meeting Summary (15 July 2015)
2. Cash Disbursements
3. Expenditures
4. Revisions to HCCC Bylaws as approved at the 15 July 2015
 - a. Requires Board of Directors' signatures at the meeting

HCCC Board Outcome: A motion was made by Phil Johnson to approve the consent items; seconded by Jeromy Sullivan and the items were approved.

Puget Sound Partnership Ecosystem Coordination Board (ECB) Update

Teri King, Hood Canal Action Area Representative, informed the Board on current topics and proceedings of the Puget Sound Partnership ECB pertinent to HCCC. They had two discussions at the June meeting: (1) State of the Salmon Report for 2015 and (2) evaluation of regional partners to measure progress and show the status of the ecosystem in implementing the action agenda, which drives the targets. At the September 17, 2015 meeting in Edmonds, the ECB asked Partnership staff to look at gaps related to financing to implement strategies so they can focus on shortfalls and figure out how much more funding needs to go to action areas and Local Integrating Organizations (LIO) to meet targets. The public acquisition of private lands was discussed and she'd like a better understanding about how the HCCC feels as it is going into the Puget Sound Acquisition and Restoration (PSAR) account. The Board wants to support land acquisition if it supports the action agenda. The LIO has a lot to accomplish with rigorous deadlines. The Partnership will provide support to help LIO's meet goals.

Board discussion: The Jefferson County Commissioners sent a letter to Senator Hargrove regarding land acquisitions stating that this is the most efficient way to keep Hood Canal clean. It seems reasonable to protect shorelines, clams and oysters. The Board has been working on the issues and considers it a good idea when opportunities are feasible. It's necessary and in most cases the best solution. We are constantly looking at incentive programs to get funding for landowners to get riparian buffers, but if we can just purchase outright and own them, that would be cleanest solution. We can completely protect an area with a willing buyer and seller.

2015 HCCC Lead Entity Funding Round

The Chair, convened the HCCC Citizens Committee (HCCC Board of Directors and HCCC Lead Entity Citizens Advisory Group) which reviewed and discussed the following (a majority of eight members were present, Hans Daubenberger, was present as a non-voting representative of the Technical Advisory Group):

- (1) 2015 HCCC Habitat Projects List Recommendations and Board Briefing Memo and related documents in consideration of submitting to the Salmon Recovery Funding Board (SRFB). A chart of proposed projects in priority order was reviewed.

HCCC Board Outcome: On behalf of the Citizens Committee, a motion was made by Thom Johnson to approve and submit the ranked 2015 HCCC Lead Entity Habitat Projects list to the Salmon Recovery Funding Board as presented. The motion was seconded by Becky Mars and the motion carried.

- (2) 2015 HCCC Lead Entity Remaining Funding Options and Board Briefing Memo and related documents to obligate remaining 2015 SRFB and Puget Sound Acquisition and Restoration (PSAR) funds and returned 2013-2015 PSAR funds according to recommended options.

Alicia Olivas explained that Option 1 is a loan to another lead entity (repayment due to HCCC in the 2016 funding round) up to the amount of the allocation for the other lead entity next year--estimated amount is \$610,000 (including the estimated 15% reduction in current allocation). Other Puget Sound lead entity loans will be considered with the remaining balance available.

Option 2 is funding Big Beef Creek Intensively Monitored Watershed (IMW) project, if it's not selected for funding through IMW in the state-wide process.

Option 3 is to fund nearshore prioritization assessment. The scope of work and amount need to be determined and approved by October to use new funding. This builds on the nearshore work we have already started (currently the data has been inventoried for gaps).

Option 4 are projects with funding shortfalls in SRFB approved projects, which would need to be submitted to the lead entity for evaluation.

Committee discussion: Can we help fund the studies on the Hood Canal Bridge? This would fall under Option 4, but only if they could expand their scope of work to use more funds, upon evaluation.

We need to tread carefully with funding overruns, scope changes need to align with the original scope of work, and otherwise it's a new project needing to go through the lead entity process in the following year. The first column of remaining funds needs to be allocated by October, then that will be submitted on the regional list due November 4 to SRFB. Loaning the money is a good move. Could we allocate all of it for Option 1? Will we have time to come back and put remaining money into something? We could loan, with a willing borrower. Allocating money to the bridge project makes sense by adding to the project to further address the scope of the project on the list. Keep in mind the technical review by the SRFB is time-sensitive. Staff would like guidance to pursue this.

Regarding Option 3--nearshore prioritization assessment--we already have staff capacity and great momentum, so in carrying this out for Hood Canal, we would establish an important and consistent mechanism.

The bridge is an important project. We need to consult with the primary project sponsor to see if they can expand while staying within the scope of work, to address limiting factors. A full review would be needed if the scope changes that much. There are many other lead entities who would want a loan and we'd still have the money for next year to allow the other options, a more robust list, with more time to develop projects.

If Big Beef doesn't get funding by IMW, it needs to get funded here. We should know the outcome by the end of September 2015. Can we put that on hold until we know more?

On Option 3 it would be a new project beyond what we rejected last cycle, if reviewed now it might have a different outcome with new information. Is the change just the addition of the area outside of Kitsap County? The nearshore project was discussed in more detail. It establishes a basis for doing a priority assessment for all of Hood Canal, and we can continue to adapt to geography and aspects, so the scope is expanded. The TAG and salmon recovery forum would need to see the report first and then that could fall into the "to be determined" work.

Clarification on SRFB and PSAR funds and restrictions were made. There are two kinds of PSAR monies--the HCCC has PSAR capacity monies for project development, and our scope of work is for two projects, nearshore assessment and the Hood Canal Bridge, not as much available compared to the lead entity project allocation, so we have other avenues for nearshore assessment. At this time we are not talking about PSAR capacity money. Mike Ramsey said an amendment to become part of the Kitsap/West Sound work would have to go before the Director of RCO.

Scott will work with Kitsap County on circulation of the outcome of the nearshore assessment efforts to consider a disposition at the next Board meeting. Last year we identified this as a priority so if we can find a way to use money to put toward this effort, we should go ahead and do that.

Allow for the loaning of \$610,000 to the North Olympic Peninsula Lead Entity (NOPLE) look to other lead entities to borrow more funding, and tabling the remaining funding for the October Board meeting until we make a determination to whether it goes to the other options .

We will know about Big Beef Creek at the October Board meeting and we'll make a list of determinations to see what we can do. Option 3 is reexamined in October with remainder to use on Option 1. The next option is to loan the remainder, contingent on Board approval to evaluate Option 3 as another option based on cost.

The SRFB funding decision is due the beginning of November. Return funds must be spent by the awarded project sponsor by June 2017.

HCCC Board Outcome: On behalf of the HCCC Citizens Committee, a motion was made by Phil Johnson to loan \$610,000 to NOPLE with the remainder to reexamine Options 1, 2 and 3 and also to permit staff to see if there are potential borrowers for consideration at the October Board of Directors meeting. The motion was seconded by Jeromy Sullivan and approved.

- (3) 2015 Intensively Monitored Watershed (IMW) Treatment Project and Board Briefing Memo and related documents with a proposed decision to submit HCCC IMW project proposals to Salmon Recovery Funding Board (SRFB) for statewide ranking and decision on IMW treatment funding.

HCCC Board Outcome: On behalf of the HCCC Citizens Committee, Cheryl Baumann made a motion to submit three HCCC IMW project proposals to the Salmon Recovery Funding Board for state-wide ranking and a decision on the IMW treatment funding; the motion was seconded by Richard Wojt and approved.

The HCCC Citizens Committee meeting adjourned at 2:10 PM.

HCCC Procurement Policies

Scott Brewer, HCCC Executive Director, discussed the proposed HCCC Procurement policies. A comparison of the three counties and HCCC proposed procurement policies was distributed. Joe Mentor, Mentor Law Group, also present, will be talking with the three member county prosecuting attorneys to obtain information for the Board's consideration in the future.

HCCC Board outcome: Board was updated on the status of the HCCC Procurement policies.

Executive Session - In Lieu Fee (ILF) Mitigation Program

The Chair called an executive session for the purposes of considering the selection of a site or the acquisition of real estate by reason of RCW 42.30.110(1)(b). The regular meeting will resume at 2:30 PM. Joe Mentor was invited to attend the executive session. The Board came out of executive session at 2:30 PM; no action was taken at the regular meeting.

Public Comment and Hood Canal Happenings

The Chair opened the meeting for public comments. Scott Brewer: At the last Board meeting the Kitsap PUD asked the Board to support a ballot measure via letter of support; however, per Joe Mentor's recommendation, this should not be done (the Board could take this action if done from the non-profit 501(c)(3) organization, but not as an ILA).

Adjournment and Next Meeting

The Chair adjourned the meeting at 2:35 PM. The next regular meeting of the Board of Directors is Tuesday, September 8, 2015, Mason Transit-Community Center, 601 W Franklin Street, Shelton, WA (Parking for the facility is street parking around the area).

For more information about this meeting, contact Robin Lawlis, 360-394-0046 or rlawlis@hccc.wa.gov.

HCCC Board Chair Approval:

Signature on file.

Randy Neatherlin