

# Hood Canal Coordinating Council

JEFFERSON, KITSAP & MASON COUNTIES;  
PORT GAMBLE S'KLALLAM & SKOKOMISH TRIBES



## Regular Meeting of the Board of Directors – Draft Agenda

21 January 2015

1:00 PM to 3:30 PM

Location: Mason County Public Works, 100 Public Works Drive, Shelton, WA

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**1:00 PM Call to Order, Introductions, Approval of Meeting Agenda**

Jeromy Sullivan, HCCC Chair

**1:05 PM Public Comment (*please limit time to approximately 2 min. per person*)**

Jeromy Sullivan, HCCC Chair

**1:10 PM Consent Items**

All matters listed under Consent Items have been distributed to each member of the Board for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Items and placed as an additional topic by request.

- 1) Draft Board Meeting Summary 10 December 2014
- 2) 2015 HCCC Board Meetings proposed schedule:

*Meeting times: 1:00 PM - 4:00 PM (unless shown otherwise)*

- **18 February 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA
- **18 March 2015** - Port Ludlow Resort, One Heron Road, Port Ludlow, WA
- **15 April 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA
- **20 May 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA
- **17 June 2015** (10:00AM to 3:00PM) – Annual meeting and retreat, Oxford Suites, 9550 NW Silverdale Way, Silverdale, WA
- **15 July 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA
- **19 August 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA
- **16 September 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA
- **21 October 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA

- **6 November 2015** (10:00AM to 2:00PM) - Annual Hood Canal Environmental Achievement Awards and Conference (HCCC 30-year anniversary), Lucky Dog Casino Event Center, 19330 N. U.S. Highway 101 Skokomish, WA
- **9 December 2015** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA
- **20 January 2016** - Baymont Inn and Suites, 5640 Kitsap Way (and Rt. 3), Bremerton, WA

*HCCC Board Outcome:* Motion to approve consent items.

**1:15 PM HCCC Program Budget review**  
 Scott Brewer, HCCC Executive Director  
 Tom Goishi, HCCC Accountant

- 1) Review and discussion of the current 2013-15 HCCC budget
- 2) Preparation for 2015-17 HCCC Budget

*HCCC Board outcome:* Board has further understanding of the 2013-15 HCCC program budget to date and of prospects for the 2015-17 HCCC Program Budget. No action is being requested.

- 3) Fiscal Year beginning July 1, 2013 Budget vs. Actual Expenditures as of December 31, 2014
- 4) Payments report from December 1 to December 31, 2014

*HCCC Board outcome:* Motion to approve, *Fiscal Year beginning July 1, 2013 Budget vs. Actual Expenditures as of December 31, 2014* and *Payments report from December 1 to December 31, 2014*

**1:45 PM HCCC Governance and Administrative items**  
 Scott Brewer, HCCC  
 Robin Lawlis, HCCC Administrative Program Manager

- 1) Election of New Officers for 2015-17. If the Board continues to follow the “rotation” approach that has been adopted in the past the following would be the officers for 2015-17: (1) Randy Neatherlin, Mason County, HCCC Chair, President and Secretary, and (2) David Herrera, Skokomish Tribe, HCCC Vice-Chair, Vice-President and Treasurer (refer to Board Rotation History document)

*HCCC Board outcome:* Motion to approve HCCC Board Officers for two-year terms beginning January 21, 2015.

- 2) Appoint a HCCC Board Finance Committee. Currently the HCCC Board Finance Committee is comprised of one HCCC Board member. Josh Brown, Kitsap County, previously served on the Finance Committee. Randy Neatherlin, Mason County is currently a member on the Committee. Staff is recommending the HCCC Board appoint members so the Committee has two Board members and includes HCCC Staff, Scott Brewer, Executive Director, and Tom Goishi, Accountant. The Committee will be charged with reviewing development of the HCCC Program Budget and making recommendations to the full HCCC Board on the Budget.

*HCCC Board outcome:* Motion to approve a HCCC Board Finance Committee to serve for two years beginning January 21, 2015.

- 3) Executive Director Performance Evaluation Process introduced

*HCCC Board outcome:* HCCC Board considers the staff proposed Executive Director Evaluation Process and provides guidance.

**2:05 PM      Lead Entity Process Advisory Groups and Salmon Recovery Prioritization**

Alicia Olivas, HCCC  
Scott Brewer, HCCC Executive Director

- 1) Discuss the Lead Entity process for the 2015 Salmon Recovery Funding Board round including the establishment of advisory groups and the Hood Canal Lead Entity Citizens Committee.

*HCCC Board outcome:* HCCC Board members are encouraged to engage in appointment of representative members to the Hood Canal Lead Entity advisory groups. HCCC Board authorizes the 2015 Hood Canal Lead Entity process.

- 2) Discuss the salmon recovery prioritization process in progress.

*HCCC Board outcome:* HCCC Board is briefed on the progress of the salmon recovery prioritization to date.

- 3) Discuss ways to engage HCCC County member staff in salmon recovery prioritization and other related work. In particular, a focus on the development of the nearshore assessment will occur.

*HCCC Board outcome:* HCCC Board approves funding HCCC member staff up to \$10,000 each through June 2015 to engage in salmon recovery prioritization and nearshore assessment work. Funding would be made available through existing HCCC salmon program funds.

**2:50 PM      Break**

**3:00 PM      In Lieu Fee Mitigation Program Update**

Patty Michak, HCCC

1. Update on Port Gamble southern mill site 30% design
2. Next steps/schedule at Port Gamble

*HCCC Board outcome:* HCCC Board is briefed on the progress of the In Lieu Fee Mitigation Program

**3:15 PM      Public Comment and Hood Canal Happenings**

Jeromy Sullivan, HCCC Chair

**3:30 PM      Adjournment and Next Meeting**

Jeromy Sullivan, HCCC Chair

Next meeting: 18 February 2015, 1:00 PM to 4:00 PM, Baymont Inn and Suites, 5640 Kitsap Way (off of Rt. 3, downstairs) in Bremerton.

For more information about this meeting, contact Robin Lawlis, 360-394-0046 or [rllawlis@hccc.wa.gov](mailto:rllawlis@hccc.wa.gov).

**HCCC Board of Directors**

David Herrera, Skokomish Tribe  
David Sullivan, Jefferson County  
Edward Wolfe, Kitsap County  
Jeromy Sullivan, Port Gamble S’Klallam Tribe  
Kathleen Kler, Jefferson County  
Paul McCollum, Port Gamble S’Klallam Tribe  
Phil Johnson, Jefferson County  
Randy Neatherlin, Mason County  
Rob Gelder, Kitsap County  
Terri Jeffreys, Mason County

**Exofficio Members**

Partnership Ecosystem Coordination Board for Hood Canal  
Puget Sound Partnership  
US Navy Region Northwest  
Washington State Dept. of Ecology

**HCCC Staff**

Alicia Olivas, Lead Entity Program Coordinator  
Haley Harguth, Watershed Planning and Policy Coordinator  
Heidi Huber, Habitat Program Coordinator  
Luke Cherney, Habitat Biologist  
Patty Michak, ILF Mitigation Program Manager  
Robin Lawlis, Administrative Program Manager  
Scott Brewer, Executive Director  
Tom Goishi, Accountant

The Hood Canal Coordinating Council is a Watershed-Based Council of Governments consisting of Jefferson, Kitsap and Mason Counties and the Port Gamble S’Klallam and Skokomish Tribes. It was established in 1985 in response to community concerns about water quality problems and related natural resource issues in the watershed.

Mission Statement: The Hood Canal Coordinating Council, working with partners, community groups and citizens, will advocate for and implement regionally and locally appropriate actions to protect and enhance Hood Canal’s environmental and economic health.