



# Hood Canal Coordinating Council

Jefferson, Kitsap & Mason Counties; Port Gamble S'Klallam & Skokomish Tribes

## MEMORANDUM

**To:** Integrated Watershed Plan Steering Committee; LIO partners, and interested parties

**From:** Haley Harguth, Watershed Planning & Policy Coordinator (LIO Coordinator)

**Cc:** Scott Brewer, Executive Director; Alicia Olivas, Lead Entity Program Coordinator

**Date:** January 3, 2018

**Re:** Revised Local Integrating Organization 2018 Near Term Action Review Process

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HCCC has revised the LIO NTA review process to accommodate the number of Near Term Action (NTA) proposals the Hood Canal Local Integrating Organization (LIO) received for implementation of the Puget Sound Action Agenda in Hood Canal. The previously approved process is described in the [Hood Canal LIO 2018 NTA Process Guide](#). The revisions are as follows:

- NTA owners will not present their projects to the IWP Steering Committees for review and feedback. There are too many NTAs to accommodate presentations in a fair and meaningful way. Instead, NTA proposals will be reviewed in a workgroup setting.
- The Hood Canal Lead Entity Technical Advisory Group (TAG) will review salmon-related NTA proposals and provide technical feedback at the same meeting that they will review 2018 Lead Entity project proposals (Feb 13<sup>th</sup>)
- The TAG and IWP Technical Workgroup will be asked to review and provide feedback on all other NTAs in a combined work session (Feb 14<sup>th</sup>)
- The IWP Steering Committee will meet in late Feb/early March, following the TAG and IWP Technical Workgroup meetings, to review the feedback provided, and add their own comments
- All feedback will be compiled and provided back to NTA owners in early March
- NTA owners will have until March 30<sup>th</sup> to revise and submit their NTA proposals via the online NTA submittal tool
- The IWP Steering Committee will meet again in April to finalize the LIO's recommended NTA ratings, which will be reviewed by the HCCC Board of Directors before being submitted to the Puget Sound Partnership by May 12<sup>th</sup>

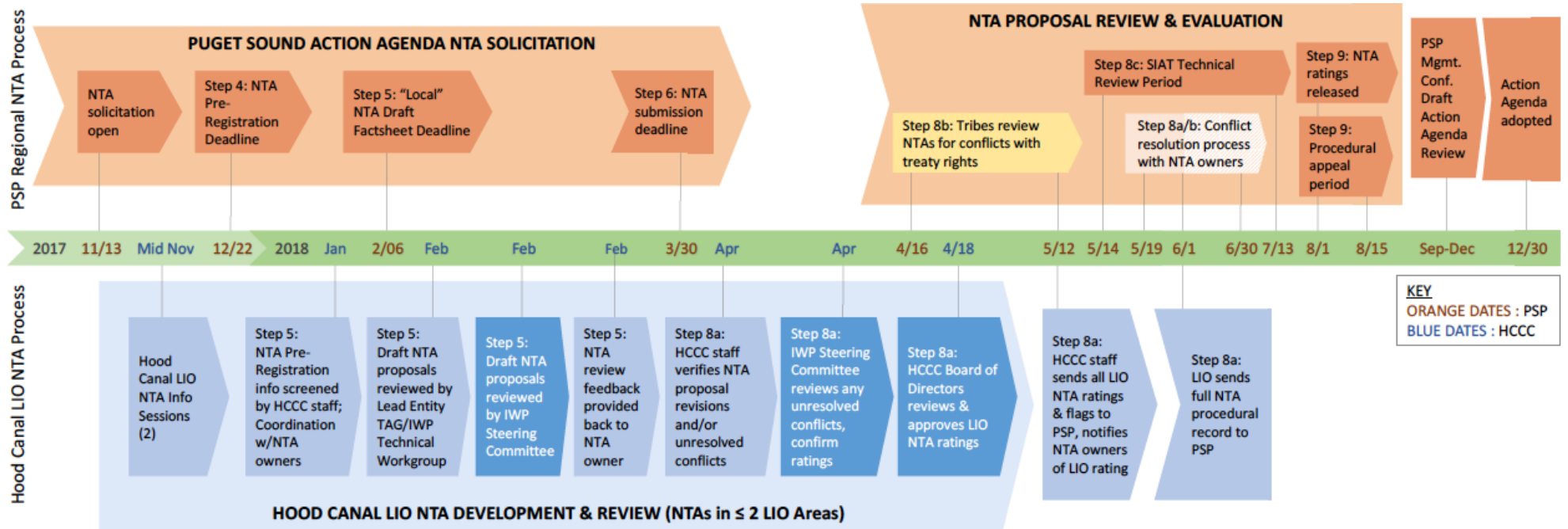
Key dates (an updated timeline is included below):

- Feb 6: Draft NTA proposals due via PSP NTA web portal
- Early March: LIO feedback delivered to NTA owners
- March 30: Final NTA proposals due via PSP's online NTA submittal tool
- May 12: LIO submits NTA ratings to PSP

Please refer to the Partnership's [2018 NTA Solicitation document](#) for further process details.

For questions related to the Hood Canal NTA process, or for NTA proposal support, contact Haley Harguth, [hharguth@hccc.wa.gov](mailto:hharguth@hccc.wa.gov); 360-328-4625. For questions regarding salmon-related NTAs, contact Hood Canal Lead Entity Coordinator, Alicia Olivas, [aolivas@hccc.wa.gov](mailto:aolivas@hccc.wa.gov); 360-271-4722.

## 2018 Hood Canal LIO NTA Process Timeline



### GLOSSARY OF TERMS

**Action Agenda Implementation Plan:** The Puget Sound Action Agenda is made of two components: A Comprehensive Plan and an Implementation Plan. The Comprehensive plan consists of the foundational recovery goals, targets, and road map for recovery while the Implementation Plan consists of the short term Regional Priorities and Near Term Actions.

**Factsheet:** NTA proposal form. A template will be provided by PSP.

**Flag:** Mechanism for LIOs and Tribes to identify conflicts for any NTAs that have not been resolved through the NTA development and review process prior to submission. Flags initiate a conflict resolution process with the NTA owner.

**IWP Steering Committee:** HCCC's Integrated Watershed Plan (IWP) Steering Committee, a sub-committee of the HCCC Board of Directors.

**"Local" NTA:** An NTA in one or two LIO Areas

**NTA:** Near Term Action (NTA), a short-term project in the Action Agenda Implementation Plan, with up to a four-year timeframe.

**NTA Pre-registration:** General project information must be submitted to PSP's online NTA proposal system early in the solicitation process, indicating the NTA owner's intent to submit an NTA.

**PSP:** Puget Sound Partnership, a WA state agency that coordinates Puget Sound recovery.

**PSP Management Conference:** PSP's policy boards, including the Ecosystem Coordination Board, Salmon Recovery Council, Science Panel, and Leadership Council.

**SIAT:** The Action Agenda's Strategic Initiative Advisory Teams (SIATs), a technical advisory group for each Strategic initiative (Habitat, Stormwater, Shellfish), facilitated by the Strategic Initiative Leads (Habitat: WA Depts. of Fish and Wildlife, and Natural Resources; Stormwater: WA Dept. of Ecology, WSU Stormwater Center; Shellfish: WA Depts. of Health, and Commerce), who set the Regional Priorities and evaluate all NTA proposals submitted for the Action Agenda.