

Hood Canal Coordinating Council 2017 – Call for Salmon Habitat Projects

Request for Letter of Intent

The Hood Canal Coordinating Council (HCCC) as the Regional Recovery Organization for Hood Canal summer chum, is issuing a *Call for Salmon Habitat Projects* for the 2017 HCCC Lead Entity grant round. Individuals and entities wishing to propose a salmon habitat project aligning with the primary or secondary habitat actions identified in the *Call for Salmon Habitat Projects* (Table 5) are asked to complete a *Letter of Intent* (LOI) for the project utilizing the following template and submit the completed template to Alicia Olivas, Lead Entity Program Coordinator aolivas@hccc.wa.gov by **February 7, 2017**. A project is defined to be a specifically designed activity implemented to achieve the basic intent of one or more actions, over a given footprint, and over a specific timeframe to achieve a specific outcome.

The LOI is a means for project sponsors to communicate all pertinent information about their project and will be used for initial screening to determine if the project can be submitted through the 2017 HCCC Lead Entity grant round. The information provided in the LOI should be concise and provide all information needed for initial project review. Importance will be placed on the following elements:

- The project is clearly and adequately described;
- The project aligns with the identified primary or secondary core and diversity sub-population habitat actions, addressing the priority issues and stocks;
- The project will address the watershed process impairment;
- Project goals and objectives are clearly articulated addressing the *SMART* components;
- Goals and objectives are feasible and appropriate to address the identified habitat action;
- Phasing of project, if appropriate, appears reasonable.

The LOI is not the grant application and should be no longer than five pages (including maps and photos). Missing information will delay the review of the project or may prevent the project from being eligible for the current grant round.

The HCCC staff will conduct the initial review. Projects will be considered for the 2017 HCCC Lead Entity grant round if it is determined that the project adequately addresses a habitat action identified in Table 5 (of the *Call for Salmon Habitat Projects*). Project sponsors will be contacted by the HCCC Lead Entity Program Coordinator by February 17, 2016, to notify them of the selection status for the 2017 HCCC Lead Entity grant round.

The HCCC Technical Advisory Group (TAG) will evaluate accepted project proposals through the 2017 HCCC Lead Entity grant round and the HCCC Citizens Advisory Group (CAG) will develop a prioritized list of projects to recommend to the HCCC Citizens Committee.