

Hood Canal Coordinating Council

JEFFERSON, KITSAP & MASON COUNTIES
PORT GAMBLE S'KLALLAM & SKOKOMISH TRIBES
STATE & FEDERAL AGENCIES

2016 Near Term Actions for the Hood Canal Action Area

Public Solicitation for Hood Canal Near Term Action Proposals

The Hood Canal Coordinating Council (HCCC) is the Puget Sound Partnership's Local Integrating Organization (LIO) for the Hood Canal Action Area. As the LIO, HCCC facilitates local Near Term Actions (NTAs) for the Hood Canal Action Area that contribute to Puget Sound recovery, as outlined in the Puget Sound Action Agenda. HCCC is soliciting the Hood Canal community for new NTA proposals to be considered for the 2016/2017 Action Agenda update. Details regarding HCCC's NTA planning process are included in the following information.

HCCC's Integrated Watershed Plan (IWP) is the guiding framework from which local NTAs are identified. You are encouraged to consult HCCC's IWP and PSP guidance materials (Strategic Initiatives and Sub-Strategies, Implementation Strategies, etc.), which are actively being developed (see Attachment A) and can be found in draft form at www.psp.wa.gov.

NTA Planning Process Overview (detailed timeline in Attachment A)

1. HCCC developed Hood Canal NTA selection criteria (approved by HCCC Board on June 17, 2015)
2. Public solicitation for Hood Canal NTA proposals (July 9 – Aug. 14, 2015)
3. HCCC works with NTA proposers and/or potential owners to revise proposals, as needed. (Aug – Sep, 2015)
4. HCCC IWP Steering Committee reviews NTA proposals and selects draft NTAs (Sep. – Nov. 2015)
5. HCCC Board of Directors reviews and approves Hood Canal NTAs to be submitted for inclusion in 2016 Action Agenda (Dec. 8, 2015)
6. HCCC works with PSP technical reviewers and NTA owners to revise draft NTAs, as needed, before adoption into 2016 Action Agenda (Jan – Feb. 29, 2016)

This packet includes:

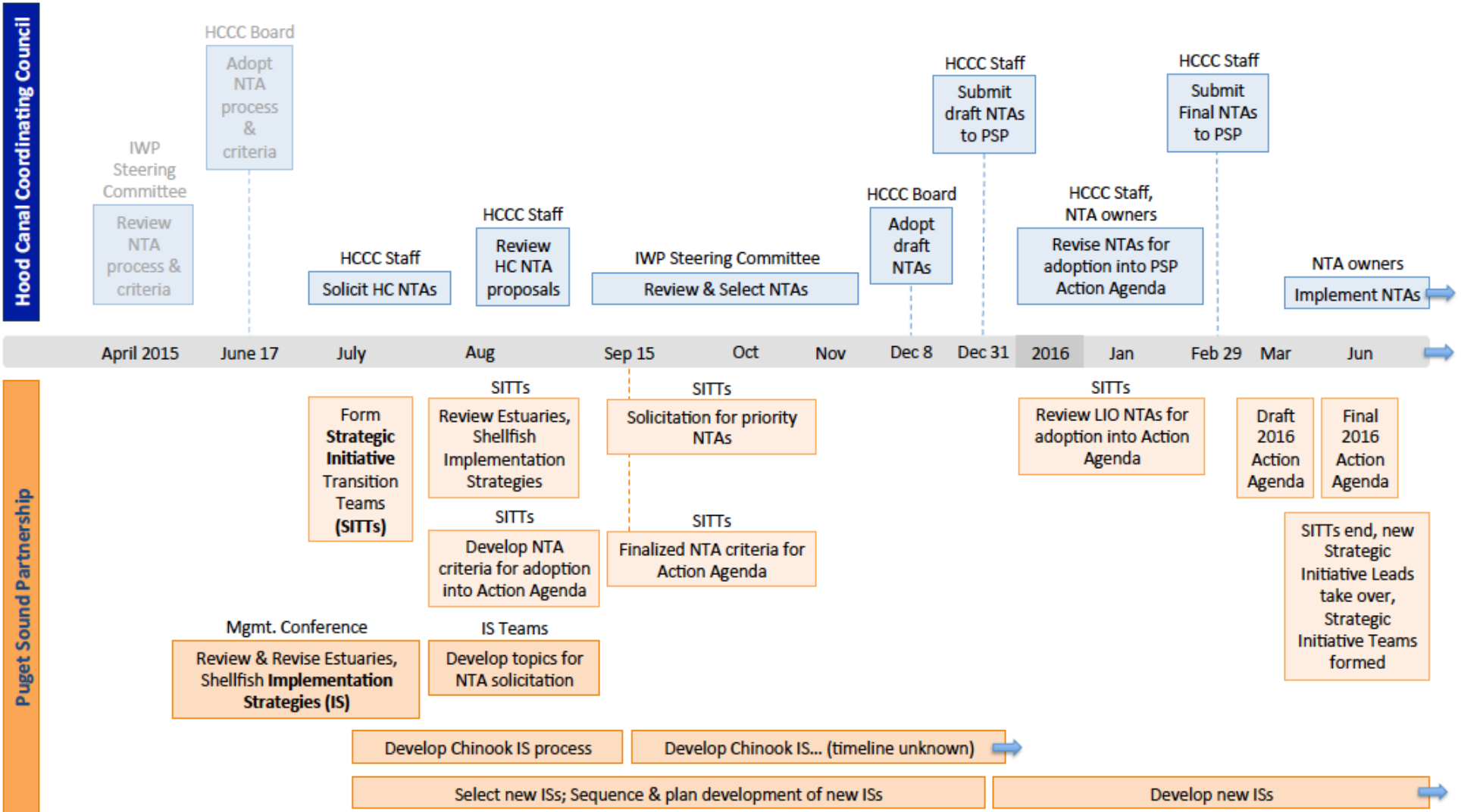
Attachment A: HCCC NTA Planning Timeline
Attachment B: Hood Canal NTA Selection Criteria
Attachment C: Hood Canal NTA Proposal Template

To submit a NTA proposal, please use the NTA Proposal Template provided (Attachment C), and email your submission with any supporting information **by August 14, 2015** to: Haley Harguth at hharguth@hccc.wa.gov.

Questions? Please contact Haley Harguth at hharguth@hccc.wa.gov.



HCCC Near Term Actions Planning Timeline for 2016/2017 Puget Sound Action Agenda



Hood Canal NTA Selection Criteria

Near Term Action (NTA): An action that contributes to strategic priorities, **AND** a project or series of projects to achieve the action.

Proposed NTAs will be evaluated by the following characteristics:

- 1) The action makes a specific and demonstrated **contribution to IWP Strategic Priorities** that address identified focal components
 - a) The project(s) proposed to address the action is defined and specific
- 2) The action is **regional in nature**; it addresses Hood Canal-wide pressures, and achieves shared outcomes that further HCCC's IWP goals.
- 3) The **critical pressures targeted** by the action are identified and contribute to pressure reduction goals specified in the IWP
- 4) The action **engages regional partners**
- 5) The action's **owner(s) are specific** and engaged in the development of the proposed action
 - a) The action's owner(s) and/or responsible parties have the capacity to perform the proposed action within the Action Agenda's biennial timeframe
 - b) The action's owner(s) and/or responsible parties are committed to managing the proposed action and projects, including project management, financial reporting and progress reporting
- 6) The proposed action **contributes to Puget Sound Recovery** as outlined in the Puget Sound Action Agenda:
 - a) Strategic Initiatives and Sub-Strategies
 - b) Vital Signs and Recovery Targets
- 7) **Estimated Cost** of the proposed action

Hood Canal NTA Proposal Template

NTA Purpose

Please discuss the following (approx. 500 words):

- The NTA’s relationship to strategic priorities outlined in HCCC IWP and PSP Action Agenda
- The NTA’s pressure reduction contributions
- Leveraging of regional efforts to achieve the proposed NTA
- The logic model for the proposed NTA, using the following table (add rows as needed):

Strategy	⇒ Action	⇒ Project/ Task	⇒ Output	⇒ Outcome
IWP Strategy and/or Action Agenda Strategic Initiative and/or Sub-Strategy (ex. IWP B5: Climate Adaptation)	The action proposed (ex. Develop HC climate adaptation plan)	Specific tasks to achieve the action (ex. climate vulnerabilities assessment, stakeholder workshops, etc.)	Immediate and short-term result(s) of projects/tasks (ex. climate impacts assessed, climate vulnerabilities ranked, regional engagement around climate adaptation plan, HC regional climate adaptation plan adopted and integrated into local planning processes)	Long term impact of the action, its contribution to the strategy’s goals (ex. HC jurisdictions utilize regional climate adaptation plan to create climate resilient communities)

NTA & Project Tasks

Please describe each action and/or projects proposed (approx. 250 words):

- Brief description of actions and/or projects and related tasks
- Progress measures: How will the success of the action and projects be demonstrated?
- Deliverables & due dates

NTA Owners and/or Responsible Parties

Please describe the NTA’s ownership (approx. 250 words):

- Who is the owner and/or responsible parties who will conduct the NTA?
- Does the owner and/or responsible parties have the capacity to conduct and manage the NTA proposed?
- How have the owners and/or responsible parties been engaged thus far?

Cost estimate

- Please provide a rough estimation of costs associated with each action and/or project and task, broken-down into categories in the following table (add rows as needed):

Category	Cost (\$)	Match (\$, Source)
NTA/Project/Task		
Administration		
Contractor(s)		
Goods, Services, Travel		
Total		

Attachment C: Hood Canal NTA Proposal Template

- Discuss opportunities to leverage funding from other sources, if indicated in table, such as matching funds or in-kind contributions

Project Timeline

- Projected start date:
- Projected end date:
- Benchmarks related to progress measures and deliverables: